

City of Leoti Governing Body met in regular session Monday, November 17, 2025 at 6:30 p.m., at the City Hall Meeting Room.

Mayor Chris Kreutzer called the meeting to order at 6:30 p.m.

Mayor Kreutzer asked City Clerk Jeannine Hassell for Roll Call; Council President Derek Meyer, Councilors Aron White, Kelma Burch and Jim Kreutzer. City Attorney Charles Moser, Rick Griem, Carol Roberts and Aimee Burch were present. City Superintendent Blaine Medina was absent.

Mayor Kreutzer opened with the Pledge of Allegiance.

White moved Burch seconded to approve the agenda. Motion carried unanimously.

The Consent Agenda items included: a. November 3, 2025 Regular Meeting Minutes, b. Payroll warrants \$20,492.64, c. Accounts Payable warrants \$26,194.74. (The warrants were available for review)

Meyer moved J. Kreutzer seconded to approve the consent agenda items a-c. Motion carried unanimously.

Mayor Kreutzer opened the floor to public comments. There were no public comments.

Mayor Kreutzer welcomed Carol Roberts, Leoti Housing Authority for a fourth quarter update. Roberts shared the Parkview Apartments financial reports and reported on maintenance. Roberts also shared she would be resigning from her position as the managing agent on January 31, 2026. Roberts has served the Parkview apartments since 2009. Mayor Kreutzer and council members thanked Carol for her time and dedication.

Council reviewed Wichita County Park and Recreations written report submitted by Rec. Director Judith Lemus.

Mayor Kreutzer welcomed Aimee Burch, Wichita County Economic and Development. Burch shared she is filling in as director until the end of the year. There have been a couple of applicants for the director's position. Burch shared information on the buildings that Economic and Development have purchased and rehabbed. There are new businesses in the buildings and a new restaurant has just recently opened. Council shared their appreciation to WCED for making all of that happen and livening up Main Street. They reported it is nice to see all the cars parked on Main Street.

Aimee Burch left the meeting at 6:52 pm.

The Wichita County Clerk's office sent a certification letter for the November 4, 2025 General Election. The official canvass was made by the County Board of Canvassers on November 12, 2025. Those duly elected to the office of Leoti City Council are Kelma Kay Burch, Rick Griem and Derek Meyer.

Mayor Kreutzer congratulated returning council members Burch, Meyer and new council member Griem.

Meyer moved J. Kreutzer seconded to approve the employee monetary Christmas bonus. Motion carried unanimously.

Burch moved Meyer seconded to approve the employee monetary Christmas bonus and approval of the Christmas open house drawing for \$100 and \$50 credit on account. Motion carried unanimously. (Open house is set for December 11th and 12th)

Burch moved J. Kreutzer seconded for the approval of G Works 2026 license fee for Simple City desktop financial accounting for \$26,190.00. Motion carried unanimously.

City Attorney Moser had nothing new to report.

Council reviewed City Treasurer Gould's reports. Council had no questions or concerns with the reports.

Council reviewed City Superintendent Medina's report. The city crew repaired a two inch water main on north Wyoming. Two employees attended a class on remote monitoring of water systems and water tank basics. The street sweeper will be going through the streets to pick up all the leaves that have fallen after the hard freeze. The city crew took advantage of the warm weather and started to put up the Christmas decorations. Medina was out of town for recertification classes.

City Clerk Hassell reported she attended the canvass to finalize the city/school board election at the courthouse on November 12th. Lewis, Hopper & Dick will be in the office on Tuesday, November 18th to begin audit field work. Ideatek was in the office to set up the new phone system but ran into some issues but will be back this week to complete the installation.

The next council meeting is set for Monday, December 1, 2025 at 6:30 pm.

There being no further business White made a motion to adjourn the meeting at 7:31 p.m. Meyer seconded. Motion carried.



Chris Kreutzer, Mayor



Jeannine Hassell, City Clerk

